



Klostermarkens Børnehus
Bispegade 1, 4100 Ringsted.
Tlf:57628100

Welcome to new children and parents in Klostermarkens Børnehus

Welcome to Klostermarkens Børnehus! Starting in kindergarten must be safe and fun and we can only do this together and in collaboration with you parents. That is why we have made this article which contains information about everyday life, routines, practical information, and expectations for you parents. In the kindergarten there are more children and fewer adults than in the nursery, and we have a great understanding that uncertainty, concern and questions may arise in connection with the start-up in the kindergarten, but hope with this writing to be able to provide peace and security.

The first day in kindergarten.

If you are a newcomer or your child has been cared for at home, been in day care or comes from another institution, the first day in kindergarten will look like this;

The first day in kindergarten is received by the staff, who are in the group of which the child becomes a part. Here you will be shown where your child has wardrobe space and where the fridge for packed lunches and drink cans is. After this, you go to the group the child is affiliated with and greet children and staff. The first day is expected to be short, and that you parents are with your child all the time. On the first day, it is agreed with the staff how the further start-up should be.

If your child already goes to the nursery in Klostermarken and has to start in the kindergarten, the staff is responsible for the transition between the nursery and the kindergarten. As parents, you do not have to be involved.

Everyday life in kindergarten.

06.30-7.30 Breakfast and play in one of the living rooms



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07.30-8.30 Both living rooms open and all children can play wherever they want

07.30-8.30 Fruit is offered and play in the living rooms

09.00-12.00 Divided into groups and dining

12.00-14.00 Out on the playground

14.00-15.00 Fruit is offered and play in the living rooms

15.00-17.00 Play inside or outside.

Klostermarkens Børnehus is open Monday-Thursday at 06.30-17.00 and Friday 06.30-16.00

We would like you to drop off your child before 8.50, as we hold a meeting at 9.00. You should always come in, with your child and say good morning and inform us if there is anything about the child we need to know. For example. been up early, not eaten breakfast and the like.

Of course, when you have to hand in your child, we as staff always help to say goodbye. It is, also in kindergarten, always important that you say goodbye and the child sees that you are leaving.

Remember that even in kindergarten it is completely natural that your child can be upset when you say goodbye, but you must know that we always comfort the child and help it on to e.g. to participate in play with other children. As a parent, you are always welcome to call and hear how your child is doing and make sure they are well.

Pick-up takes place no later than 5 minutes before closing time, so you are out the door when the institution closes. And when picking up, you as parents must always say goodbye to a staff.

When handing in and picking up, you must always register it at Aula. We also strongly encourage you to write when and by whom the child is picked up.



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Other informations

If your child is ill or on holiday, this is also always registered at Aula and it must be before 9 am.

Holidays and holidays Please write on the Aula, and tell the staff as early as possible. It is important for teams to plan everyday life.

If your child becomes ill, injured or unable to follow everyday life in the kindergarten, we will call you and ask you to pick up the child as soon as possible. It is therefore important that master card information and consents are always updated on Aula.

When your child has a birthday, we like to celebrate it in the institution or at your home. The child is welcome to bring something and share. For gathering, we sing birthday song and shout hurra.

We also have a gift for the baby.

Every day we strive to tell you about your child's day. A couple of times a week, put pictures on the Aula, so you can see and talk to your child about what we do in kindergarten.

We would like to know if important events / changes take place in the family, as this can have a great impact on your child's everyday life in the kindergarten.

Practical informations.

We are outside every day! So in your child's wardrobe there **MUST** be clothes that suit the season and are in the child's right size.

In the winter, we encourage that there is a set of rainwear that can be taken outside on the flight suit.

We do this because then the flight suit can be kept dry and used both morning and afternoon. We encourage gloves to be waterproof so that children do not get wet and cold fingers



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If there are no clothes that suit the child or that suit the season, we will call you so that you can either bring some clothes or pick up your child.

Always remember the name of your child's clothes, shoes, mittens, hats etc.

In the summer, the child should be smeared in sunscreen from home in the morning. We lubricate again in the afternoon with the institution's allergy friendly sunscreen.

We encourage packed lunches fruit boxes to be healthy and nutritious. Remember that your child spends a lot of energy on play and development and therefore needs lots of "fuel". Always remember the name of your child's food / fruit boxes and water bottles

Toys from home are not allowed in the institution. However, if your child is one of those who takes a nap, a teddy bear / pacifier cloth is ok, but should, when the child is not sleeping, be put in the wardrobe.

Meetings with the staff

As a starting point, we will always call you for an conversation if we experience that your child changes behavior or challenges arise around the child. You are also always welcome to ask us for a conversation if you have something on your mind.

It is important for us to emphasize that we value the collaboration with you parents very highly and want a close dialogue with you about your child.

We look forward to meeting you.

Sincerely. The staff in the kindergarten



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